



Administration

604 Carlton Davidson Lane • Coal Grove, OH 45638
740.532.7401 • www.lawrencedd.org

Lawrence County Developmental Disabilities

Board Meeting Minutes

February 13, 2025 – 6 PM

Open Door School Cafeteria, 606 Carlton Davidson Lane, Coal Grove, OH 45638

1. Call to Order

Meeting was called to order by Michael Gore, President at 6:00 p.m.

Roll Call

Corey Black	Present
Amanda Carte	Present
Michael Gore	Present
Tanner Huff	Attended Virtually
Sara Marks	Present
Brandan Smith	Present
Steve Thompson	Present

Others Present

Julie Monroe, Superintendent
Amy Brand, Business Manager
Shannon Allen, Executive Assistant
Larry Whaley, IT/Finance Assistant
Shelley Clifford, EI Director
Monica Schwab, Community Outreach Coordinator
Jamie Garnes, SSA Director – Attended Virtually

2. Adoption of Agenda

Motion was made by Ms. Carte to approve the agenda as presented. Seconded by Mrs. Marks.

Roll call.

Mr. Black Yes	Mr. Huff Yes	Mr. Thompson Yes
Ms. Carte Yes	Mrs. Marks Yes	
Mr. Gore Yes	Mr. Smith Yes	

3. Public Comments

There were no public comments

4. Approval of Minutes

A. Organizational Meeting – 1/9/25

B. Board Meeting – 1/9/25

Motion was made by Mr. Smith to approve the meeting minutes for the Organizational Meeting, 1/9/25 and the Board Meeting, 1/9/25. Seconded by Mr. Thompson.

Growing Possibilities

Equal Opportunity Employer and Service Provider

Roll call.

Mr. Black Yes	Mr. Huff Yes	Mr. Thompson Yes
Ms. Carte Yes	Mrs. Marks Yes	
Mr. Gore Yes	Mr. Smith Yes	

5. Committee Reports

There were no Committee meetings

6. Finance and Expense Reports, January, 2025 - Amy Brand

Mrs. Brand submitted a report prior to the meeting and gave an overview of her report.

Motion was made by Mrs. Marks to approve the January 2025 Finance reports. Seconded by Mr. Thompson.

Roll Call.

Mr. Black Yes	Mr. Huff Yes	Mr. Thompson Yes
Ms. Carte Yes	Mrs. Marks Yes	
Mr. Gore Yes	Mr. Smith Yes	

7. Superintendent Report – Julie Monroe

Ms. Monroe submitted a written report for the month of February, 2025 prior to the Board meeting.

8. Program Reports – Written reports submitted prior to the meeting

9. Old Business - None

10. New Business

A. Policy Revisions

- 1.02 County Board and Membership
- 1.11 Order of Business and Rules of Order
- 1.13 Public Notice
- 1.16 Ethics Council
- 3.02 Education of Children with Disabilities
- 4.09 Waiting List (*Rule Change)

Motion was made by Mrs. Marks to approve the policies as presented. Seconded by Mr. Black.

Roll call.

Mr. Black Yes	Mr. Huff Yes	Mr. Thompson Yes
Ms. Carte Yes	Mrs. Marks Yes	
Mr. Gore Yes	Mr. Smith Yes	

B. Policies Abolishment (Duplicates)

- 2.06 Volunteer Services
- 2.09 Electronic Signature

Motion was made by Ms. Carte to abolish the policy as presented. Seconded by Mrs. Marks.

Roll call

Mr. Black Yes	Mr. Huff Yes	Mr. Thompson Yes
Ms. Carte Yes	Mrs. Marks Yes	
Mr. Gore Yes	Mr. Smith Yes	

C. Policy Abolishment and Replacement

- 3.03 Special Education Model Policies and Procedures – Replace current policy with updated version
- 5.15 Wellness Policy – Replace current policy with updated version

Motion was made by Mr. Black to abolish the policies and replace with the updated version. Seconded by Mr. Smith.

Roll call.

Mr. Black Yes	Mr. Huff Yes	Mr. Thompson Yes
Ms. Carte Yes	Mrs. Marks Yes	
Mr. Gore Yes	Mr. Smith Yes	

D. Program Calendars – Calendars were presented for all programs, including the ODS calendar for the 2025-26 school year.

Motion was made by Mrs. Marks to approve the program calendars as presented.

Seconded by Ms. Carte.

Roll call.

Mr. Black Yes	Mr. Huff Yes	Mr. Thompson Yes
Ms. Carte Yes	Mrs. Marks Yes	
Mr. Gore Yes	Mr. Smith Yes	

E. IT Recycle List – Mr. Whaley presented a list of several electronic items that need to be recycled.

Motion was made by Mr. Thompson to approve the IT Recycle List as presented.

Seconded by Mr. Smith.

Roll call.

Mr. Black Yes	Mr. Huff Yes	Mr. Thompson Yes
Ms. Carte Yes	Mrs. Marks Yes	
Mr. Gore Yes	Mr. Smith Yes	

F. Contract – The Impact Group for message development and staff training.

A proposed contract with The Impact Group was presented for approval. The service to be provided includes assisting in the development of a message that can be shared with the community about the importance of DD services. There will also be a message development session on 2/26/25. Sara Marks will participate to represent the Board. The services will also include a training for all staff and our Board members have been invited to attend.

Motion was made by Mrs. Marks to approve the contract for the Impact Group for message development and staff training. Seconded by Mr. Gore.

Roll call.

Growing Possibilities

Equal Opportunity Employer and Service Provider

Mr. Black Yes	Mr. Huff Yes	Mr. Thompson Yes
Ms. Carte Yes	Mrs. Marks Yes	
Mr. Gore Yes	Mr. Smith Yes	

G. Board member in-service dates – We will be doing a one-day in-service this year. The in-service date will be April 26, 2025 9:00 -1:00.

11 Announcements

A. March DD Awareness Activities:

- Tuesday 2/25/25 @ 10 AM – DD Proclamation at the Commissioners’ Meeting
- Thursday 3/13/25 – ODS vs. Vern Riffe at Ironton High School @ 10AM
- Tuesday 3/18/25 – WSAZ First at Four to Promote DD Awareness Month and Chili Fest
- Saturday 3/22/25 – Chili Fest – 10 AM – 2 PM – ODS

B. All Staff In-Service:

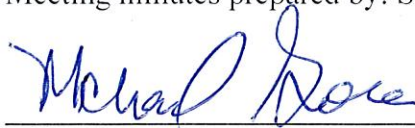
Messaging and branding presentation by Tom Speaks of the Impact Group on Friday, 3/14/25 – 8:30 AM – 10:30 AM at ODS Gym. Breakfast provided. Board members are to attend if possible. Please RSVP to Shannon Allen by 3/7/25.

12. Next Board Meeting – March 13, 2025 at 6 PM

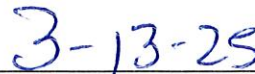
13. Adjournment

Motion was made by Mr. Huff to adjourn the meeting. Seconded by Mr. Thompson. Motion carried. Meeting adjourned at 6:54 p.m.

Meeting minutes prepared by: Shannon Allen, Executive Assistant



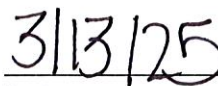
Michael Gore, President



Date



Amanda Carte, Recording Secretary



Date